# **ANNEXURE I**

# Format to be submitted by listed entity on quarterly basis

Name of Listed Entity
 Quarter ending

- AVT Natural Products Limited - 30-Sep-2019

#### **Composition Of Board Of Director** i.

| T Name of the Director I e ( M r / M s ) | DIX                                  | PAZ  | C at eg or y (C ha irp er so n /Ex ecu tive /No n-Exe cuti ve/ Ind epe nde | Sub Category | Initi<br>al<br>Dat<br>e of<br>App<br>oint<br>me<br>nt | Dat<br>e of<br>App<br>oint<br>me<br>nt     | Date<br>of<br>cess<br>ation | T<br>e<br>n<br>ur<br>e | Dat<br>e of<br>Birt<br>h | No. of Dir ect ors hip in list ed enti ties incl udi ng this list ed enti ty | No of Ind epe nde nt Dir ect ors hip in list ed enti ties incl udi ng this list ed enti | No of me mb ers hips in Au dit/ Sta keh old er Co mm itte e(s) incl udi ng this list | No of post of Chai rper son in Audi t/ Stak ehol der Co mmi ttee held in liste d entiti es | M e m be rs hip in Co m mit te es of th e Co m pa ny | Rem<br>arks |
|--|--------------------------------------|--|--|--------------|---|--|-----------------------------|------------------------|--------------------------|--|---|--|--|--|-------------|
| M AJIT THOMA S  M M.A. r. ALAGAP PAN     | 0<br>0<br>0<br>1<br>8<br>6<br>9<br>1 | A<br>A<br>A<br>P<br>T<br>8<br>5<br>8<br>1<br>H<br>A<br>A<br>C<br>P<br>A<br>9 | nt/<br>No<br>min<br>ee)<br>C<br>&<br>NE<br>D                               |              | 12-<br>Mar-<br>1986<br>29-<br>Dec-<br>1986            | 09-<br>Aug-<br>2019<br>09-<br>Aug-<br>2019 |                             | 3 8 1                  | 07-<br>Jun -<br>195 4    | 1  | ty 1  | ed enti ty   | inclu ding this liste d entit y 5  | SC AC, NRC   |             |

|           |                                | 0 5                                  | 6<br>2<br>8<br>C                               |         |                     |  |       |                             |   |   |   |   |                   |   |
|-----------|--------------------------------|--------------------------------------|--|---------|---------------------|--|-------|-----------------------------|---|---|---|---|-------------------|---|
| M<br>r.   | P<br>SHANKA<br>R               | 0<br>1<br>6<br>3<br>8<br>3<br>1<br>7 | A<br>A<br>W<br>P<br>S<br>0<br>5<br>3<br>5<br>Q | ID      | 23-<br>Jun-<br>200' |  | 1 4 7 | 20-<br>Au<br>g-<br>194<br>3 | 1 | 1 | 2 | 1 | AC,<br>NRC        |   |
| M<br>r.   | A D<br>BOPANA                  | 0<br>0<br>5<br>7<br>6<br>0<br>6<br>6 | A<br>B<br>I<br>P<br>B<br>8<br>3<br>7<br>5<br>N | ID      | 29-<br>May<br>201:  |  | 4 9   | 02-<br>Jun<br>-<br>194<br>1 | 2 | 2 | 6 | 1 | AC,S<br>C         | 0 |
| M<br>rs   | SHANTH<br>I<br>THOMA<br>S      | 0<br>0<br>5<br>6<br>7<br>9<br>3<br>5 | A<br>A<br>Q<br>P<br>S<br>9<br>4<br>5<br>7      | NE<br>D | 21-<br>Mar<br>201:  |  |       | 28-<br>Jul-<br>195<br>4     | 2 | 0 | 1 | 0 |                   |   |
| M<br>r.   | HABIB<br>HUSSAI<br>N           | 0<br>0<br>0<br>1<br>8<br>6<br>6<br>5 | H<br>A<br>A<br>P<br>H<br>5<br>1<br>3<br>7      | NE<br>D | 27-<br>Nov<br>199:  |  |       | 01-<br>Feb<br>-<br>195<br>3 | 1 | 0 | 2 | 0 | AC,S<br>C,N<br>RC | 0 |
| Cor       | npany Rema<br>ether Permar     | rks                                  |  |         | Yes                 |  |       |                             |   |   |   |   |                   |   |
| cha<br>Wh | irperson appo<br>ether Chairpe | ointe<br>ersor                       | is is  |         | No                  |  |       | Tan Tan                     |   |   |   |   |                   |   |
| rela      | ted to MD or                   | CEC                                  | )  |         |                     |  |       |                             |   |   |   |   |                   |   |

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# ii. Composition of Committees

### a. Audit Committee

| Sr.<br>No. | Name of the Director | Category | Chairperson/Membership | Appointment<br>Date | Cessation Date |
|------------|----------------------|----------|------------------------|---------------------|----------------|
| 1          | M.A. ALAGAPPAN       | ID       | Chairperson            | 29-Jul-2002         |                |
| 2          | HABIB HUSSAIN        | NED      | Member                 | 29-Jul-2002         |                |
| 3          | P SHANKAR            | ID       | Member                 | 23-Jun-2007         |                |
| 4          | A D BOPANA           | ID-      | Member                 | 22-Jul-2015         |                |

| Company Remarks                         |     |
|---|-----|
| Whether Permanent chairperson appointed | Yes |

b. Stakeholders Relationship Committee

| Sr.<br>No. | Name of the Director | Category | Chairperson/Membership | Appointment<br>Date | Cessation Date |
|------------|----------------------|----------|------------------------|---------------------|----------------|
| 1          | AJIT THOMAS          | C & NED  | Chairperson            | 29-Jan-2016         |                |
| 2          | HABIB HUSSAIN        | NED      | Member                 | 29-Jan-2016         |                |
| 3          | A D BOPANA           | ID       | Member                 | 29-Jan-2016         |                |

| Company Remarks       |     |  |  |
|-----------------------|-----|--|--|
| Whether Permanent     | Yes |  |  |
| chairperson appointed |     |  |  |

### c. Risk Management Committee

| Sr. | Name of the Director | Category  | Chairperson/Membership | Appointment | Cessation Date |
|-----|----------------------|-----------|------------------------|-------------|----------------|
| No. |                      | 8070 - 50 |                        | Date        |                |

| Company Remarks       |  |
|-----------------------|--|
| Whether Permanent     |  |
| chairperson appointed |  |

# d. Nomination and Remuneration Committee

| Sr.<br>No. | Name of the Director | Category | Chairperson/Membership | Appointment<br>Date | Cessation Date |
|------------|----------------------|----------|------------------------|---------------------|----------------|
| 1          | M.A. ALAGAPPAN       | ID       | Chairperson            | 29-Jul-2002         |                |
| 2          | P SHANKAR            | ID       | Member                 | 23-Jun-2007         |                |
| 3          | HABIB HUSSAIN        | NED      | Member                 | 01-Apr-2015         |                |

| Company Remarks       |     |  |
|-----------------------|-----|--|
| Whether Permanent     | Yes |  |
| chairperson appointed |     |  |

# iii. Meeting of Board of Directors

| Date(s) of Meeting<br>(if any) in the<br>previous quarter | Date(s) of Meeting<br>(if any) in the<br>relevant quarter | Whether requirement of Quorum met | Number of<br>Directors present | Number of Independent<br>Directors present |
|---|---|-----------------------------------|--------------------------------|--|
| 28-May-2019   | 09-Aug-2019   | Yes                               | 6                              | 3  |

| Company Remarks         |    |
|-------------------------|----|
| Maximum gap between any | 72 |



| two consecutive (in number of |  |
|-------------------------------|--|
| days)                         |  |

#### iv. Meeting of Committees

| Name of the<br>Committee | Date(s) of<br>meeting during<br>of the committee<br>in the previous<br>quarter | Date(s) of<br>meeting of the<br>committee in the<br>relevant quarter | Whether<br>requirement<br>of Quorum<br>met (Yes/No) | Number of<br>Directors<br>present | Number of independent directors present |
|--------------------------|--|--|---|-----------------------------------|---|
| Audit Committee          | 28-May-2019  |  | Yes   | 4                                 | 3                                       |
| Audit Committee          |  | 09-Aug-2019  | Yes   | 4                                 | 3                                       |

| Company Remarks                                       |    |  |
|---|----|--|
| Maximum gap between any two consecutive (in number of | 72 |  |
| days) [Only for Audit<br>Committee]                   |    |  |

#### v. Related Party Transactions

| Subject  | Compliance status<br>(Yes/No/NA) | Remark |
|--|----------------------------------|--------|
| Whether prior approval of audit committee obtained   | Yes                              |        |
| Whether shareholder approval obtained for material RPT   | Yes                              |        |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes                              |        |

| Disclosure of notes on related party transactions and |  |  |
|---|--|--|
| Disclosure of notes of material                       |  |  |
| related party transactions                            |  |  |

#### VI. Affirmations

- The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - Yes
- The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:



Name : Designation :

**DILEEPRAJP** 

**Company Secretary** 

### **ANNEXURE III**

### **Affirmations**

| Broad Heading  | Regulation<br>Number                       | Compliance<br>Status | Company Remark |
|--|--|----------------------|----------------|
| Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website | 46(2)                                      | Yes                  |                |
| Presence of Chairperson of<br>Audit Committee at the Annual<br>General Meeting   | 18(1)(d)                                   | Yes                  |                |
| Presence of Chairperson of the nomination and remuneration committee at the annual general meeting   | 19(3)                                      | Yes                  |                |
| Presence of Chairperson of<br>the Stakeholder Relationship<br>committee at the annual<br>general meeting   | 20(3)                                      | Yes .                |                |
| Whether "Corporate Governance Report" disclosed in Annual Report   | 34(3) read with<br>para C of<br>Schedule V | Yes                  |                |

| Note: |  |  |
|-------|--|--|
|       |  |  |
|       |  |  |

Name

Designation :

MR. DILEEPRAJ.P Company Secretary & Compliance Officer

